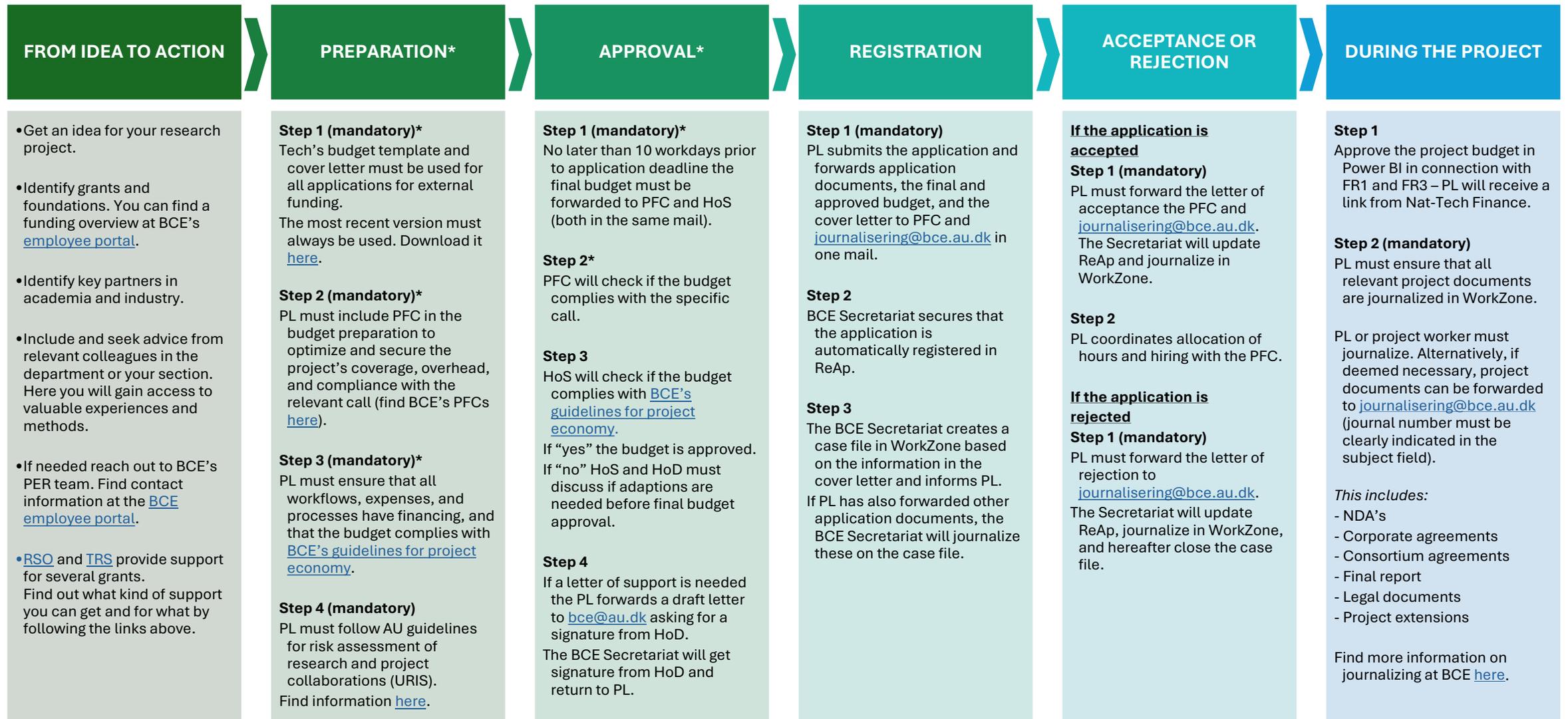


# BCE procedure for applications for external funding



PER = Partnerships and External Relations, RSO = Research support Office, TRS = Tech Research Support, PFC = Project finance controller, PL = Project leader, HoS = Head of Section, HoD = Head of Department, FR = Financial report

\*If the grant source is supported by RSO the steps "PREPARATION" and "APPROVAL" follow different guidelines. In those cases, the RSO takes over the role from the PFC. Tech's budget template must still be used for drafting the budget, to make sure it meets department requirements. Later it might be necessary to transfer the drafted budget to a RSO template, made specifically for the relevant call. See which calls this applies to and find the specific RSO guidelines at [RSO's employee portal](#).